

FAIRNESS COMMISSION RECOMMENDATION	BHCC Lead Officer(s) and/or Lead Partner or Partnership	Work completed, planned or will be undertaken in response to the Commission’s recommendation. Please add timescales inc. specific dates and lead officers where appropriate.	<u>Any other supporting information.</u>  If the recommendation is unable to be progressed and/or is not possible, please explain why.  <i>Budget implications including clear ‘invest to save’ proposals.</i>
1. All partners should make a firm commitment to work in collaboration with communities in the co-design and co-production of services.	<b>Emma McDermott</b> (CETS BHCC); <b>Brighton and Hove Connected</b> (via EQuIP sub-group)	This recommendation will be fulfilled through the Development of the Collaboration Framework under EQuIP, due for completion December 2016. <b>Sam Warren, (CETS)</b>	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.
2. All partners should strengthen the investment in asset based community development to respond to the desire for self-sufficiency by residents and community groups coupled with volunteering infrastructure so that people can participate.	<b>Emma McDermott</b> (CETS BHCC); <b>Brighton and Hove Connected</b> (via Equip sub group)	This recommendation will be fulfilled through joint funding in third sector commission 2017-2020 BHCC and CCG on infrastructure, community development and engagement. Commission published 1 <sup>st</sup> September 2016. Deadline for bids 1 <sup>st</sup> November. CCG is looking at how asset based approaches can strengthen work around self-care/self-management, especially in more deprived areas of the city, and will continue to fund support for Patient Participation Groups (volunteers) through Community Development approaches. <b>Michelle Pooley (CETS) and Jane Lodge (CCG)</b>	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.
3. In assessing neighbourhood assets, all partners should	<b>Emma McDermott</b> (CETS BHCC);	This recommendation has been used to drive and inform the ongoing work around the City Neighbourhood Programme and the Neighbourhood hubs work strand is looking at the assets in	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.

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identify, with residents, each neighbourhood for adequacy of community spaces against a ‘minimum spec’ that includes an accessible meeting space, open to all, and free access to wireless internet and invest in them so that they meet the requirements.	<b>Brighton and Hove Connected</b>	the neighbourhoods to ensure their best use and that they support the proposed service redesign and neighbourhood service model. <b>Ben Miles; Sam Warren; Annie Sparks</b>	Notes to be tabled at NCE Committee.
4. The council should develop an asset transfer policy by April 2017 and be proactive in implementing it.	<b>Emma McDermott</b> (CETS BHCC); <b>Angela Dymott</b> (Property and Design BHCC)	An updated and Asset Transfer Policy is currently being scoped using best practice from other local authorities. (2017)	<b>MWG PRIORITY (Linked with 5/9)</b>
5. All public sector procurement processes should give greater weight to social value and be explicit in how this influences decisions.	<b>Emma McDermott,</b> (CETS BHCC); <b>Cliff Youngman,</b> (Procurement BHCC); <b>Brighton and</b>	This recommendation has been fulfilled through the Social Value Framework and Guide approved at NCE committee and PR&G committee, July 2016. Training opportunities to be developed for commissioners, procurement and suppliers Autumn 2016. <b>Andrew Witham and Michelle Pooley</b>	<b>MWG PRIORITY (Linked with 4/9)</b>

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	<b>Hove Connected</b>		
<p>6. The council’s small grants fund should be ring-fenced and invested in Sussex Community Foundation, or a similar external grant giving body, to achieve greater value for money for Brighton &amp; Hove’s small community groups.</p>	<b>Emma McDermott, (CETS BHCC)</b>	<p>A small grants fund was approved as part of the new Third Sector Investment Programme at NCE committee July 2016 and has been factored into the three budget plan for the Council’s Third Sector Investment Programme 2017 -2020. In addition, the feasibility and benefit of transferring the small grants programme to an external provider was explored and discussed at Members Advisory Group (MAG) meetings in September and October 2016. MAG’s recommendations is that in light of the significant service redesign of the council’s approach to investing in the community and voluntary sector (as approved by NCE committee in July) transferring council funded grants programme to an external provided did not offer sufficient benefits and value for money at this time. However, following discussion about the opportunities offered by an organisation like Sussex Community Foundation MAG has recommended that officer’s progress the transfer of some dormant and relatively inactive endowment funds held by the council to Sussex Community Foundation to establish a Brighton and Hove Community Fund. A report will be presented to NCE committee in Spring 2017 to approve this development.</p>	
<p>7. Brighton &amp; Hove Connected should publish an annual</p>	<b>Brighton &amp; Hove Connected</b>	<p>To fulfil this recommendation an implementation group of city partners has been established which will report to the City Management Board six monthly initially and then annually.</p>	

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statement on actions taken by partners to deliver the Power of Volunteering.		<b>Simon Newell</b>	
8. Brighton & Hove Connected should work with Sussex Community Foundation to establish a city endowment fund to support projects that help alleviate poverty in the city.	<b>Brighton &amp; Hove Connected</b>	This was linked to feasibility report for recommendation 6, which includes consideration of the current endowment trusts held by the city council. <b>Simon Newell</b>	
9. The Neighbourhoods, Communities and Equality Committee should take responsibility for proactive delivery on the rights enshrined in legislation including the Localism Act 2011, the Equalities Act 2010, the Care Act 2014 and Human Rights.	<b>Emma McDermott</b> (CETS BHCC), <b>Abraham Ghebre-Ghiorghis,</b> (Strategy, Governance and Law BHCC)	A number of actions will be taken in response to this recommendation: The terms of reference for the NCE Committee include responsibility for delivery on these areas. A number of actions will be taken in response to this recommendation: The Equalities and Inclusion Policy will be taken for approval to the NCE Committee in November 2016 with proposals for updating the Committee. As part of developing the Committee’s work programme for 2017/18 these areas will be considered by the Lead Member and Executive Director NCH. All decision making committees in the council take into account relevant legislative provisions and legal implications are provided	<b>MWG PRIORITY (Linked with 4/5)</b>  The implications of the Care Act 2014 have been comprehensively reported to the Health and Wellbeing Board and action implemented.

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		with every report to ensure this takes place. Pages on website with regard to Assets of Community Value (Localism Act 2011) to be made more user friendly and accessible.	
10. Small community groups and social enterprises have the right to enter the market place and help find solutions. The council should seek to ensure it removes any barriers to preventing smaller organisations from bidding for contracts and that it commissions support for the community and voluntary sector.	<b>Emma McDermott</b> (CETS BHCC); <b>Cliff Youngman,</b> (Procurement BHCC)	A number of actions will be taken in response to this recommendation: Commissioning support for the CVS is in the upcoming third sector commission 2017-2020. Included in the Social Value Guide for commissioners and suppliers is reference to the use of a % of local small and medium sized business, social enterprise and CVS organisations. <b>Michelle Pooley and Andy Witham.</b> The current Procurement Strategy aims to reduce barriers to community groups and social enterprises. Increased level of communication / consultation with these groups will help highlight opportunities. Current relationships with the Chamber of Commerce and Federation of Small Businesses along with delivery of presentations has made progress to this recommendation. Ongoing interventions will continue within procurement 5 year future plan and beyond – <b>Cliff Youngman</b>	This is often dependent on individual clients. One way to overcome barriers is to break contracts into lots. However, service areas commonly cite insufficient resources to manage multiple contracts.
11. The council, the Brighton & Hove Bus Company and other	<b>Mark Prior,</b> (Transport BHCC);	Under the existing regulatory framework bus operators are responsible for setting fares on a commercial basis. The Quality Bus Partnership has discussed and will continue to work on	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.

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bus operators in the city, should work through the city's Quality Bus Partnership to ensure that there is transparency and awareness of existing discount arrangements among the public and all partner organisations, and where need is identified, to extend arrangements to reflect specific needs.	<b>Brighton &amp; Hove Connected</b> (via Transport Partnership)	awareness-raising re best value and discounted tickets and associated initiatives (such as loans from East Sussex Credit Union for purchase of best value tickets).	Notes to be tabled at NCE Committee.
12. The council and The Transport Partnership should invite proposals from suitable social enterprises or appropriate organisations that can expand and deliver an improved community transport offer in the city, that better utilises the existing fleets, vehicles and volunteer drivers available.	<b>Mark Prior,</b> (Transport BHCC) <b>Brighton &amp; Hove Connected;</b> <b>Judith Cooper</b> (ASC BHCC)		Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.  <b>ASC</b> and the <b>CCG</b> currently contract with Community Transport to provide door-to-door shopping trips and group hire of minibuses for local groups. The existing contract is under review and is due for Procurement in 2017 with a focus on targeting the limited resources to support vulnerable people who are socially isolated or unable to access activities and services in the community. This Recommendation will be considered as part of the Procurement and the Transport

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			Partnership will be invited to engage with the process.
13. The council should facilitate partnership working between transport providers and developers to expand the potential locations for accessible development across the city that would address both transport and housing issues.	<b>Mark Prior,</b> (Transport BHCC); <b>Brighton &amp; Hove Connected</b>	The council’s approved City Plan Part 1 includes policies to deliver accessible and sustainable development which are based on directing new development to areas of the city with good sustainable transport links, and to those areas in need of regeneration and renewal. City Plan Part 2 will seek to further explore and identify similar policies that secure similar opportunities.	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.
14. The council should work with City in Bloom, Community Works and the Trust for Developing Communities to support Friends of Parks groups in the city and help them to come together in a city-wide network to strengthen collaboration across groups and with the council around the future of the city’s parks.	<b>Richard Bradley</b> (CityClean BHCC)	We acknowledge the valued contribution of a city-wide network of Friends Groups and other volunteers that has been created Community Works.  City Parks works proactively with a wide range of community and voluntary organisations across the City. The Council has also recently launched its “big conversation” with regard the future management and maintenance of the parks and open spaces in the City and we would encourage all interested groups to participate in this consultation.	<b>MWG – PRIORITY</b>  This recommendation will be considered along with the outcome of ‘The Big Conversation’ parks consultation currently in progress.
15.	<b>Mark Prior</b>	The Highway Enforcement team licence and enforce regulations	<b>MWG PRIORITY (Linked to 61)</b>

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<p>The council should work with businesses and the Transport Partnership to raise awareness of the impact of street clutter on disabled people, older people and mothers with young children and ensure regulations are enforced.</p>	<p>(Transport BHCC); <b>Brighton and Hove Connected</b></p>	<p>on A-boards, tables &amp; chairs, skips, scaffolds, builders’ materials, overgrown hedges and hoardings. The policy for such placements was reviewed by Members in 2016, and was originally informed by the Street Access Scrutiny of 2010. A new IT system is being commissioned which will enable more efficient licensing and enforcement of skips, scaffolds and builders’ materials. The team works with businesses and other council sections to educate, inform and enforce. We undertake to review our current policies and practices, monitor impact of street clutter and use appropriate enforcement action, raise awareness with businesses.</p>	<p>Discussed response &amp; implementation at Brighton &amp; Hove Connected Workshop 14 November 2016.</p> <p>Notes to be tabled at NCE Committee.</p>
<p>16. Develop and publish an action plan to ensure full implementation of the new housing strategy and report back regularly on progress</p>	<p><b>Martin Reid</b> (Housing BHCC)</p>	<p>Actions from the Housing Strategy are regularly monitored at HLT and through corporate monitoring up to and including ELT. We also monitor partnership priorities through Strategic Housing Partnership and Affordable Housing Delivery Partnership, RPs, HCA &amp; BHCC (Housing &amp; Planning) - the latter focusing on housing supply. On Housing Quality we work closely in partnership with Public Health and other partners on Affordable Warmth &amp; Fuel Poverty which has been reported to BHCC Cttes and SHP / B&amp;H Connected. In addition, we are currently developing an action plan aligned to our new (HRA) Asset Management Strategy recently agreed by Committees. Similarly on Housing Support we have focused on Rough Sleepers Strategy with same reporting lines.</p>	



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		<p>We communicate progress through monitoring of KPIs and via reports to Ctte and SHP / B&amp;H connected.</p> <p>We have produced annual progress reports and are reviewing options for our first since the adoption of the new Housing Strategy in 2015, albeit we have also been focused on Rough Sleeper Strategy, evidence gathering for any further discretionary PRS licensing and Student Housing Study as key Housing Strategy actions during the last quarter.</p>	
<p>17. The council should strengthen and expand its council housing building and estate regeneration programme.</p>	<p><b>Martin Reid &amp; Sam Smith</b> (New Homes Team BHCC)</p>	<p>The response to this recommendation is in progress through New Homes for Neighbourhoods programme: <a href="http://www.brighton-hove.gov.uk/content/housing/council-housing/new-homes-neighbourhoods">http://www.brighton-hove.gov.uk/content/housing/council-housing/new-homes-neighbourhoods</a> and <a href="http://present.brighton-hove.gov.uk/mgconvert2pdf.aspx?id=92816">http://present.brighton-hove.gov.uk/mgconvert2pdf.aspx?id=92816</a></p> <p>There are currently 251 new affordable homes projected to be delivered through Brighton &amp; Hove City Council Estate Regeneration (New Homes for Neighbourhoods) as part of the overall Affordable Housing Development Programme. The team are currently looking at a wide range of ways to increase and continue the programme in order to deliver many more homes including establishing a housing company and a potential Joint Venture. The team have worked closely with residents to</p>	<p>Under the New Homes for Neighbourhoods Programme [as at October 2016] 24 new council homes have been completed since 2015, 112 more are under construction, 41 have planning consent [and are preparing to go on site, and another 10 sites are in the pipeline.</p> <p>We are reporting to our early autumn Committees on options which are likely to be available in funding and structuring a new Council and / or joint venture vehicle to support delivery of additional housing supply.</p>

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<p>572</p>		<p>establish a successful programme that is making best use of the council’s land and assets including infill sites in existing estates that currently attract anti-social behaviour.</p> <p>We are currently exploring detailed options to enable the Council to intervene in the housing market to deliver new homes to meet our identified needs. In addition Greater Brighton Housing and Growth Working Group are seeking to overcoming barriers to delivering existing housing targets, accelerating delivery of additional housing numbers as well as making best use of available land / identification of new sites. Devolution Deal ‘asks’ include raising the HRA borrowing cap, flexibility in the use of Right to Buy Receipts, better access to surplus sites from national public bodies and certainty over HCA funding.</p> <p>Housing Strategy 2015 actions:</p> <ul style="list-style-type: none"> <li>• Directly provide more council housing, such as by developing ourselves through our New Homes for Neighbourhoods programme, buying new homes off-plan or by supporting others to build and manage on our behalf.</li> <li>• Maximise housing provided from best use of the Council’s Housing Revenue Account (HRA) investment, land and buildings.</li> </ul>	

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<p>18. The council should use a supportive approach to identifying modern construction methods to reduce building costs and make rents more affordable.</p>	<p><b>Martin Reid &amp; Sam Smith,</b> (New Homes Team BHCC)</p>	<p>The response to this recommendation is in progress through New Homes for Neighbourhoods programme: <a href="http://www.brighton-hove.gov.uk/content/housing/council-housing/new-homes-neighbourhoods">http://www.brighton-hove.gov.uk/content/housing/council-housing/new-homes-neighbourhoods</a> and <a href="http://present.brighton-hove.gov.uk/mgconvert2pdf.aspx?id=92816">http://present.brighton-hove.gov.uk/mgconvert2pdf.aspx?id=92816</a></p> <p>There are currently 251 new affordable homes projected to be delivered through Brighton &amp; Hove City Council Estate Regeneration as part of the overall Affordable Housing Development Programme.</p> <p>Our HRA financial forecast is clear that the HRA debt cap and reduction in rental income of 1% per annum over the next four years will restrict resources available for new build and regeneration so alternative options and delivery mechanisms for funding outside the HRA will be required. We also await the impact of Housing &amp; Planning Act regulations on the HRA Business Plan. We are currently exploring detailed options to enable the Council to intervene in the housing market to deliver new homes to meet our identified needs. In addition Greater Brighton Housing and Growth Working Group are seeking to overcoming barriers to delivering existing housing targets, accelerating delivery of additional housing numbers as well as making best use of available land / identification of new</p>	<p>The council has four projects testing innovative construction methods that are currently underway including two sites that have been marketed for modular or system built affordable housing developments, a Y:Cube modular system project and a self-build development with a local housing co-op.</p> <p>The council has a further four new build projects that have been part of a design competition that generated innovative solutions for hard to develop infill sites.</p>

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		sites. Devolution Deal ‘asks’ include raising the HRA borrowing cap, flexibility in the use of Right to Buy Receipts, better access to surplus sites from national public bodies and certainty over HCA funding.	
19. The council should consistently identify total housing costs, including energy efficiency, in planning new homes to reduce energy bills and contribute to greater affordability and the health and wellbeing of tenants.	<b>Martin Reid &amp; Sam Smith</b> (New Homes Team BHCC)	Planning requirement for high level of energy efficiency City Plan SA6 Sustainable Buildings.  Previous reports to Housing & New Homes Committee have considered benefits of home energy efficiency measures provided in new homes to the lifetime costs of tenancies.  In response to this recommendation the council’s New Homes for Neighbourhoods new build programme is developing homes to high sustainability standards including excellent energy efficiency, solar PV and communal boilers. All homes are being built to Life Time Homes Standards and at least 10% are wheelchair accessible.	Communal boilers are being provided in larger new council housing schemes to address fuel poverty as well as supporting sustainability objectives.  We will review further application of consideration of lifetime costs of homes where this is within the council’s control.
20. The council should pursue a planning policy of mixed development to ensure that all new developments, including office and commercial schemes,	<b>Liz Hobden,</b> (Planning BHCC)	This recommendation fits with City Plan, which also supports the use of mixed use developments. Plus CP20 Affordable Housing.  Our Affordable Housing Brief and Housing enabling work with Planning and developers in the City seeks to maximise the delivery of new affordable homes through planning gain.	Housing continues to work closely with Planning to maximise the amount of affordable homes delivered on new developments.

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include an affordable housing element.		However, need to follow government Planning Policy guidance so can only insist on affordable housing on schemes that include housing above a certain number of units. This is also subject to scheme viability considerations. We await Housing & Planning Act regulations and impact of Government investment and legislative approach in favour of low cost home ownership including through Starter Homes.	
<p>21.</p> <p>The council should work with public bodies in the city to identify publicly owned land that can be used for housing, and accelerate its progress into available land. Produce a report detailing available land and a timetable for access.</p>	<p><b>Martin Reid;</b> (Housing BHCC); <b>Brighton &amp; Hove Connected</b></p>	<p>The council are responding to this recommendation in line with the Strategic Housing Land Availability Assessment.</p> <p>Greater Brighton Housing and Growth Working Group are seeking to overcoming barriers to delivering existing housing targets, accelerating delivery of additional housing numbers as well as making best use of available land / identification of new sites. Devolution Deal ‘asks’ include raising the HRA borrowing cap, flexibility in the use of Right to Buy Receipts, better access to surplus sites from national public bodies and certainty over HCA funding.</p>	
<p>22.</p> <p>The council should offer council-owned and other publicly owned land, including sites on</p>	<p><b>Martin Reid,</b> (Housing BHCC); <b>Brighton and</b></p>	<p>Most sites prioritised for standard housing however in responding to this recommendation, the Housing Strategy 2015 and City Plan identify urban fringe as possibly being appropriate: SA4 – Urban Fringe. <i>“As part of this process, the City Council will</i></p>	<p>This aligns to existing Housing Strategy and City Plan but would be subject to usual considerations around best consideration and consent.</p>

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<p>576 the city fringes, brown field sites, to housing co-operatives, self-build groups and community land trusts to develop affordable social housing with the guarantee it will go to local people. Set up a revolving fund by 2018 and an advice hub to support the work of housing co-operatives, self-build groups, community land trusts and energy co-ops.</p>	<p><b>Hove Connected</b></p>	<p><i>consider how best to ensure that opportunities for community land trusts, community-led development, right to build, and housing co-operatives are brought forward/ safeguarded in order to maximise housing opportunities that meet local housing needs. This will be taken forward through the City Plan Part 2.”</i></p> <p>Links to Housing Strategy 2015:</p> <ul style="list-style-type: none"> <li>• 18. Promote the concept of Community Housing.</li> <li>• 19. Explore the viability of Community Land Trust and wider community housing development options when land is available with a focus on maximising the social value of new developments where appropriate.</li> <li>• 20. Explore the use of commercial properties for co-operatives where compatible with City Plan policies.</li> <li>• 21. Share information on development opportunities with the Community Housing Network.</li> </ul> <p>Also in response to this recommendation through the New Homes for Neighbourhoods programme, the council is working with Community Housing Network and local co-operative organisations to deliver affordable rented new homes on challenging small former or underused council housing garage sites, through modular and system build and self build, co-operative pilots (see <a href="#">Small site strategy</a>). These new homes will</p>	<p><b><i>We have no resources currently identified in support of an advice hub or revolving loan fund.</i></b></p>

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		<p>be let to local people, either at the end of the homelessness pathway, self builders on the joint housing register or council nominees.</p> <p>Co-operative Housing In Brighton &amp; Hove (CHIBAH) was invited to nominate a co-op for development of an HRA site through a co-operative pilot under the New Homes for Neighbourhoods small site strategy. Community Housing Network members were invited to submit expressions of interest to develop three HRA sites through the modular and system build pilot</p> <p>The council is working closely with a self build co-op supported by Co-operative Housing In Brighton &amp; Hove (CHIBAH) and others to achieve new development on a council housing former garage site. Learning from this co-operative pilot under the New Homes for Neighbourhoods programme is being shared amongst local community / co-operative housing groups.</p>	
<p>23. The council should strengthen its nationally recognised approach to bringing empty homes and properties back into use.</p>	<p><b>Martin Reid</b> (Housing BHCC)</p>	<p>A welcome endorsement and this well-established and systematic approach has lead to sustained year on year good performance. In 2015/16, 158 empty homes were brought back into use with the support of the council. A further 40 empty homes were brought back into use in Quarter 1 of 2016/17. The empty property team is also in constructive dialogue with the owners of a further 257 properties.</p>	<p>Lack of funding to provide incentive offers to owners is an ongoing challenge, however, a refreshed enforcement protocol is in development which will a disincentive for owners to leave properties empty that will assist in increasing performance.</p>

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<p>24. Housing associations and private housing developers should work in partnership with housing associations and other organisations to expand the development of affordable housing for rent, shared ownership and sale in mixed tenure schemes.</p>	<p><b>Martin Reid</b> (Housing BHCC); <b>Brighton &amp; Hove Connected</b></p>	<p>This recommendation aligns with the Housing Strategy 2015:</p> <ul style="list-style-type: none"> <li>• 2. Continue work with a range of partners including Homes &amp; Communities Agency, housing associations and the community housing sector to develop more affordable housing.</li> </ul> <p>Expansion constrained by capacity of city to deliver new homes (13,200 over City Plan period) and availability of finances.</p> <p>We await Housing &amp; Planning Act regulations and impact upon delivery of new affordable homes, in particular in relation to the Government focus on supporting low cost home ownership through alignment of funding and planning policy toward delivery of Starter Homes</p>	<p>Affordable Housing Brief to be updated in line with adopted City Plan Part 1 and any relevant legislation agreed through Housing &amp; Planning Act, and then published on the council’s website.</p> <p>In order to further increase the supply of new affordable homes additional funding options are being actively investigated including buying new homes off plan and other Special Purpose Vehicle / Joint Venture options.</p>
<p>25. Housing associations and private housing developers should offer development expertise to housing co-operatives, community land trusts and self-build groups.</p>	<p><b>Martin Reid</b> (Housing BHCC); <b>Brighton &amp; Hove Connected</b></p>	<p>We understand that community / co-operative housing providers have benefited from support from RPs on business and development planning via informal arrangements such as via Accord Housing on Co-operative housing development on larger sites and the work of CHISEL with Dryad on Golf Drive. The BHCC Estate Regeneration Team have also supported a co-op pilot at Plumpton Road.</p>	<p>We could potentially explore capacity via the existing Affordable Housing Partnership or specialist RPs who work with Housing Co-ops such as CHISEL (currently working with Dryad) however this would have cost and capacity implications for major RP providers.</p> <p><b><i>If requested by members this recommendation will need to be scoped, costed and resources identified given we are not aware of any formal arrangements</i></b></p>



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26. Housing associations and private housing developers should contribute to increasing affordability in the city by embracing modern methods of construction to bring down building costs and make home-ownership more affordable to those on modest incomes.	<b>Martin Reid</b> (Housing BHCC); <b>Brighton &amp; Hove Connected</b>	In response to this recommendation opportunities are being explored on a site by site basis subject to viability, proposed usage, planning policy etc.  This recommendations helps drive the council’s plans for a Joint Venture Company or companies for the delivery of new homes. The opportunities considered include delivery new homes on an affordable rent and ownership basis.	We are reporting to our early autumn Committees on options which are likely to be available in funding and structuring a new Council and / or joint venture vehicle to support delivery of additional housing supply.
27. Housing associations and private housing developers should look at total housing costs, including energy efficiency, in planning new homes to reduce energy bills and contribute to greater affordability and the health and wellbeing of residents.	<b>Martin Reid &amp; Sam Smith</b> (New Homes BHCC); <b>Brighton &amp; Hove Connected</b>	Planning requirement for high level of energy efficiency City Plan SA6 Sustainable Buildings.  In response to this recommendation: BHCC is working in partnership with Southern Water on a project to support local residents to reduce their water use and water bills. The project will be running from 2016-20 and aims to work with 5,700 high water use households and 1,000 households who are struggling to pay their water bills across the city. The project includes home visits to offer advice and installation of small measures to increase water efficiency in the home. Southern water will also be offering advice to households struggling to pay their bills including debt advice and about different tariff options	<b>MWG PRIORITY</b>  In response to this recommendation we will review further application of consideration of lifetime costs of tenancies where this is within the Council’s control.

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<p>580</p>		<p>and other financial assistance schemes.</p> <p>BHCC is working with the Your Energy Sussex partnership to procure an energy supply partner to offer a competitive tariff and high quality service to residents and businesses across Sussex. Over 70% of domestic customers who have never or rarely switched supplier could save up to £300 per year by switching onto a more competitive deal.</p> <p>The Sussex Tariff aims to offer Sussex householders and businesses the opportunity to purchase their energy from a trusted source that will:</p> <ul style="list-style-type: none"> <li>• Offer residents and businesses access to lower cost energy</li> <li>• Provide excellent customer service</li> <li>• Ensure customers have easy to understand, more transparent energy bills</li> <li>• Develop Smarter metering and billing technology</li> <li>• Stimulate and support local energy generation</li> </ul> <p>BHCC and the wider YES partnership can expect the tariff scheme to:</p> <ul style="list-style-type: none"> <li>• Reduce the number of householders in or at risk of fuel poverty</li> <li>• Support the local economy</li> </ul>	

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581		<ul style="list-style-type: none"> <li>• Meet local carbon reduction and renewable energy targets</li> <li>• Increase investment in local generation</li> <li>• Influence the types of tariffs on offer to maximise the benefit for residents in the city</li> </ul> <p>The council’s New Homes for Neighbourhoods new build programme is building homes that are efficient to heat and run due to high sustainability standards, meet Lifetime Homes Standards and include wheelchair accessible units.</p>	
28. As part of a wider drive to tackle homelessness in the city, all partners should create low-cost and “meanwhile” housing swiftly for homeless people on dormant development sites, like Preston Barracks, using converted sea containers that can be moved to other sites when development starts.	<b>Martin Reid</b> (Housing BHCC); <b>Brighton &amp; Hove Connected</b>	This recommendation supports the review of affordable housing delivery (joint venture) in progress, looking at range of temporary and permanent housing solutions. <a href="#">HERE</a> .  Estate Regeneration Board and Housing & new Homes Committee have also considered options for delivery of homes utilising modern method of construction with pilot schemes in progress / under review.	<b>MWG PRIORITY</b>  Aligned to existing Housing Strategy priorities.  The council will achieve learning and experience from the New Homes for Neighbourhoods modular and system build pilot seeking delivery of permanent affordable housing.  Update on progress - April 2017 ( <b>Tracy John</b> )
29. All partners should support training, skills and education	<b>Brighton &amp; Hove Connected;</b>	Work and learning service review in progress for those in hostels to meet reduced budgets. Action in Rough Sleeping Strategy 2016.	ASC fund services for homeless people in supported accommodation. These are life skills, working with people 1:1 and in small groups to develop skills in

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programmes for homeless people.	<b>Sylvia Peckham</b> (Housing BHCC); <b>Brian Doughty</b> (Adult Social Care BHCC)		areas such as budgeting, computer skills, cooking. We fund an access to work project to support people with work and voluntary work placements and accessing the job market. We also fund a literacy and numeracy project for living people in hostels.  <b><i>No resources for those in general needs temporary accommodation beyond those provided by adult education establishments.</i></b>
30. All partners should protect investment in supporting people with mental health issues, drug and alcohol problems and dual diagnosis to live independently within their own homes.	Peter Wilkinson (Public Health BHCC); <b>Brighton and Hove Connected</b>	<b>Substance Misuse</b> Substance Misuse Services focus on supporting an individual with a substance issue to fully ‘recover’. This would include overcoming their addiction, but would also include working with the person to ensure that other aspects of their life are improved upon as well. <b>Lead – Kathy Caley, Commissioner for Substance Misuse Service. Work is ongoing across year 2 of the contract.</b>  <b>Mental Health</b> . A range of community mental health services are commissioned from statutory and 3 <sup>rd</sup> sector partners to increase wellbeing, build resilience, support people in their recovery journey, and to increase opportunities for independent living. Significant investment has been made in community services to	<b><i>Substance Misuse</i></b> <b><i>Given the required financial savings the Public Health team is required to make, significant savings are being passed on to the providers of substance misuse services. Commissioners and providers are working together to prioritise key areas for delivery. However, given the scale of the cuts being made, it is inevitable that there will be some reduction in overall service delivery capacity.</i></b>  <b><i>Dual Diagnosis</i></b> <b><i>The continued funding of the Dual Diagnosis nurses has been prioritised by commissioners and providers.</i></b>

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583		<p>improve access to treatment, and support at a local community level . This will be further strengthened as proactive and integrated care models develop.</p> <p><b>Dual Diagnosis</b> There has been joint work between Substance Misuse and Mental Health commissioners and providers for a number of years on improving the support available to people with a ‘dual diagnosis’. This has included the development of a Dual Diagnosis Screening Tool, and joint working between services, to reduce duplication and the passing of clients from one service to the other. It is anticipated that the support given by services for the identified substance and/or mental health issue would help enable the individual to live independently in which ever form of accommodation they live in.</p> <p><b>Leads – Kathy Caley, Commissioner for Substance Misuse and Linda Harrington, Commissioner for Mental Health Services. Work is ongoing.</b></p>	
<p>31. All partners should strengthen work on rent deposit guarantee schemes that help people on lower incomes into private rented accommodation.</p>	<p><b>Martin Reid &amp; Sylvia Peckham</b> (Housing BHCC); <b>Brighton &amp;</b></p>	<p>Current scheme focussed on those most likely to be statutory homeless.</p> <p>The council is currently exploring an option for a pilot scheme whereby tenants in supported accommodation could access the private sector with funding provided by Discretionary Housing</p>	<p><b>MWG PRIORITY</b></p> <p>The Rent Smart partnership will be launched November 2016. It is a citywide partnership of organisations committed to supporting tenants in the private rented sector.</p>

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	<b>Hove Connected</b>	Payments and/or Credit Union funding with an insurance provider effectively acting as a rent guarantor. This work is in development with a view to an initial trial to test whether an extended scheme would be sustainable.	
32. The council should extend the successful licensing of smaller HMOs to the remaining wards in the city.	<b>Martin Reid</b> (Housing BHCC)	Research on viability of extending licensing is in progress and will be driven by this recommendation.  Due to report to HNHC in November 2016  Linked to PRS Scrutiny Recommendation 5  This recommendation is supported in the Housing Strategy 2015 through the following strategic actions: <ul style="list-style-type: none"> <li>• 46. Promote the HMO licensing scheme so that we can ensure that unlicensed HMO’s are reported and licensed properties are of standard.</li> <li>• 47. Consult on extending HMO licensing to other areas where there is an identified need.</li> <li>• 48. Respond to issues where legal standards are not being met.</li> </ul>	
33. The council should establish a self-funding kite-mark scheme for landlords and letting agents.	<b>Martin Reid</b> (Housing BHCC)	This closely aligns to PRS Scrutiny recommendation 16 ‘To consider the development, and promote the uptake and benefits to landlords of registration to PRS accreditation schemes’.	Housing & New Homes Committee considered a detailed response to PRS Scrutiny recommendations on 11 November 2015 with a follow up Housing & New Homes Committee paper on progress against

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585		<p>This recommendation is supported in the Housing Strategy 2015 through the following strategic actions:</p> <ul style="list-style-type: none"> <li>• Support for landlords to better manage properties.</li> <li>• Up skill small and accidental landlords to improve tenancy management.</li> </ul> <p>Accreditation run via existing landlord associations already exists. For example, National Landlords Association Accreditation is based on Landlord Development and good management practice. It is a national scheme which offers greater consistency for all landlords, tenants and councils to recognise.</p> <p>Additional work is being carried out by community groups and other partners to look at how these options could be taken forward such as Rent Smart which will be fed into future policy considerations.</p>	<p>recommendations expected Sept 2016.</p> <p><b>PRS Scrutiny One Year On (21-09-16) - Trading Standards:</b> Brighton and Hove Trading Standards have been working closely with Home Sweet Home campaign group to make sure that lettings agencies display their fees in accordance with the Consumer Rights Act 2015. When the project began in August 2015 of the 116 agents identified, fewer than 10% were displaying their fees and several were not members of an approved redress scheme. Now at least 99% are compliant.</p>
<p>34. The council should establish a private sector forum for landlords, letting agents, tenants and the city’s housing services.</p>	<p><b>Martin Reid</b> (Housing BHCC)</p>	<p>Landlords and Agents are represented on our Strategic Housing Partnership and involved in task and finish work related to response to PRS scrutiny which aligns with this recommendation and which will assist to drive this work.</p>	
<p>35.</p>	<p><b>Martin Reid &amp;</b></p>	<p>This is aligned to PRS Scrutiny Recommendation 15.</p>	<p>This recommendation is supported in the Housing</p>

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<p>The council should establish an ethical lettings agency for private rented housing similar to Let to Birmingham which offers “a range of services for landlords including Let Only or Full Property Management, and matching with suitable tenants.”</p>	<p><b>Sylvia Peckham</b> (Housing BHCC)</p>	<p>In the response to PRS Scrutiny paper H&amp;NH Committee members were advised that we proposed to support exploration of options such as University of Sussex Student Union ‘Sussex Student Lettings’ as to whether the scope of this model can be widened to expand beyond student housing and encompass a greater range of private rented housing.</p> <p>A follow up Housing &amp; New Homes Committee paper on progress against recommendations expected Sept / November 2016.</p>	<p>Strategy 2015 through the following strategic actions:</p> <ul style="list-style-type: none"> <li>• 42. Develop an ethical standard for letting agents including a commitment to equalities and diversity, a ‘living rent’ scheme where rents are linked to wage inflation, and longer tenancies to support family stability.</li> </ul>
<p>36. The council should work with housing associations, City College and others to develop training and skills programmes and apprenticeships in housing and renewable energy programmes.</p>	<p><b>Sam Smith</b> (Estate Regeneration Team BHCC); <b>Linda Shaw</b> (Economic Development BHCC)</p>	<p>We are able to use existing partnerships including City Employment &amp; Skills Partnership and Council’s Housing Repair and Improvement Partnership with Mears to fulfil this recommendation and strengthen the development work.</p>	<p>Under its New Homes for Neighbourhoods programme the council is ensuring constructors are delivering new apprenticeships across the range of construction sectors.</p>
<p>37. The CCG should develop a business case for housing initiatives that contribute to the improved health and wellbeing</p>	<p><b>John Child</b> (CCG)</p>	<p>CCG - The ‘one place one budget’ approach gives the CCG and BHCC the opportunity for more joined up work particularly to address the wider determinants of ill health such as the warm homes project.</p>	



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<p>of residents and take pressure off health services, such as heating and insulation improvements in the homes of older and disabled people.</p>		<p>BHCC - Completed by Housing Health Inequalities Steering Group</p> <ul style="list-style-type: none"> <li>• Report: Housing and Health Inequalities: Cost/Benefit Evidence Portfolio (Housing Strategy Team, September 2011)</li> </ul> <p>This recommendation is being used to drive the work around:</p> <ul style="list-style-type: none"> <li>• new Affordable Warmth &amp; Fuel Poverty Strategy</li> <li>• provision of adaptations and DFG’s</li> <li>• Better Care homelessness funding</li> </ul>	
<p>38. Brighton &amp; Sussex Universities should work in partnership with the council to develop an integrated accommodation and transport strategy that will allow 100% of purpose built accommodation for all first year students in the city. Consideration of opportunities within the whole Greater Brighton region to be key to this.</p>	<p><b>Martin Reid</b> (Housing BHCC); <b>Brighton University;</b> <b>Sussex University</b></p>	<p>Recommendation is being considered alongside findings of Student Housing Study and used to inform future City Plan policy and review of the Student Housing Strategy.</p> <p>Needs to be accepted that if the amount of PBSA was increased to meet the recommendation, then this would require more developments of student housing on sites which could also be used for residential.</p> <p>However, advantage is that more PBSA can be put on a site and it reduces pressure on existing residential private sector homes.</p>	<p>Links to Private Sector Scrutiny 2015 Recommendations 9, 10, 11</p> <p>This recommendation is supported in the Housing Strategy 2015 through the following strategic actions:</p> <ul style="list-style-type: none"> <li>• 22. Continue to support the development of new affordable purpose built student accommodation in a range of locations within the city in accordance with City Plan policies.</li> </ul>
<p>39.</p>	<p><b>Graham</b></p>	<p>In response to this recommendation the council is to review and</p>	<p>A strategic decision was made to locate Housing</p>

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588 The council should develop a new corporate debt collection strategy. This should bring together council tax collection with other local authority debt collection such as rent arrears, Housing Benefit overpayments, and the Discretionary Payments teams into a single ‘Income Management Team’.	<b>Bourne</b> (Revenue and Benefits BHCC)	update its corporate income and debt strategy. However it does not extend to the formation of a corporate income management team. There are four main income / debt collection areas Revenues & Benefits, Housing, Parking and Corporate Collection (which manages collection on behalf of all other services). All of these link and have relationships with each other. The thrust of this recommendation relates to the tax, welfare and housing area of income/debt collection. Of these Council Tax, Business Rates, Housing Benefits and Discretionary Payments work within the same section, Revenues & Benefits, and co-ordinate their efforts. Housing Income Management operates separately from a different location but the relationship between them is strong and well developed.	Income Management on a separate site to the Revenues and Benefits service as it was evidenced that the co-location of the team to Housing Services was more beneficial than a remote location with Revenues & Benefits. This decision was thoroughly tested at the time and there is no plan to revisit it.
40. The council should develop a more consistent approach to assessing affordability by, for example, creating a unified income and expenditure form with guideline amounts for outgoings.	<b>Graham Bourne</b> (Revenue and Benefits BHCC)	This recommendation is welcomed and is helping to drive work led by the Welfare Reform Project to design and agree a corporate financial assessment form that can be used across services. This work dovetails with the Customer First in a Digital Age development of a single online financial assessment portal. Further work is being explored between Adult Social Care and Revenues & Benefits to see whether financial assessment processes could be brought together for improved efficiency and consistency.	While the work as described is driven by the intent to introduce consistency this may not be absolute as the considerations of income assessment do differ between services in relation to specific requirements.
41. The council should review	<b>Graham Bourne</b>	It is agreed that early information relating to vulnerability is beneficial both in terms of effective vulnerability support and	Because of the confidential nature of health And vulnerability information the Council cannot exclude

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internal data sharing policies in order to identify vulnerable residents at an early stage of debt collection.	(Revenue and Benefits BHCC)	effective debt collection. The Council intent is to responsibly manage the boundary between the integrity of personal information and data sharing. This is a difficult area and through individual services and the corporate income and debt programme these boundaries are being tested. In response to this recommendation further work will be done to clarify these boundaries particularly in respect of tax collection and information held in Health & Adult Social Care.	the potential for debt recovery action being taken in ignorance of vulnerability issues.
42. The council should explore the potential for Digital Logbooks for those tenants who are online.	<b>Ododo Dafé</b> (Housing BHCC)	The feasibility of Digital Logbooks was previously looked into by the Housing team. In order for these to be introduced we will take steps to get the Housing service incorporated on the council’s My Account system, and increasing staff and tenant digital confidence through the Digital Brighton & Hove programme of work. It is unlikely that we will look into Digital Logbooks within the next financial year; although we will be preparing a short digital strategy to focus our attention on supporting increased digital inclusion and providing effective, accessible and timely services through digital channels.	
43. The council should adopt the council tax collections protocol, as endorsed by the Local Government Association.	<b>Graham Bourne</b> (Revenue and Benefits BHCC)	In response to this the Local Advice Agencies will be updating the protocol in December/January. The City Council will be involved in this process and will sign up to the new version	
44.	<b>Graham</b>	In order to achieve this the communications team and the	<b>MWG PRIORITY</b>

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090 To raise awareness of available support services to those on low income or struggling with debt, tall partners should actively promote The Advice Partnership, Citizens Advice Bureau, East Sussex Credit Union and Moneyworks, signposting or referring people to these services.	<b>Bourne &amp; John Francis</b> (Revenue & Benefits BHCC); <b>Michelle Pooley</b> (CETS BHCC); <b>Brighton and Hove Connected</b>	welfare reform programme have produced a fact sheet/toolkit referencing these and other relevant organisations and services. This is designed for front line staff.  To successfully promote and embed this information throughout front line services the information will be fed down through management layers to front line teams.	
45. The council’s Welfare Rights team should be co-located in the new Advice Hub at Hove Town Hall to maximise value and joint working.	<b>John Francis,</b> (Welfare Reform BHCC) <b>Brighton and Hove Connected</b>		<b>MWG PRIORITY</b>  Currently the welfare rights team are central to the Revenues and Benefits service and it would not be strategically effective to move them away from the core services at this stage. The service is in the process of developing a ‘welfare framework’ which is designed, to make best strategic use of resources in the Council, and, in conjunction with voluntary sector partners, to provide an effective and cost efficient welfare support network which meets the challenges the city is facing over coming years. The development of the framework includes a review of

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			the welfare right functions and a rationalisation of the best use and location of support resources. If this strategic review concludes that there should be a specific council presence in the Advice Hub then this will be put into place.
46. Cuts to benefits and tax credits for working and out of work families, and the roll-out of the Universal Credit benefit, mean there needs to be a significant investment in welfare benefits and money advice to help protect the local economy and ensure low income families receive the help they need.	<b>John Francis</b> (Welfare Reform BHCC) <b>Brighton and Hove Connected</b>	The council welcomes this recommendation which helps to drive related work, such as: The council holds a specific commission with CAB/Moneyworks to support people who are claiming Universal Credit with claiming online and budgeting issues. There are also money advice commissions which relate to the council’s housing tenants and health inequality. Also the Communities & Third Sector Prospectus for 2017 – 2020 includes provision of a Community Banking Partnership model which includes high quality accessible money advice that meets the needs of people and places and reaches communities experiencing the highest levels of financial exclusion in Brighton and Hove. The Welfare Rights team who work within the Revenues and Benefits service provide welfare benefits advice and crucially provide training to local community and voluntary organisations on welfare benefits and related issues so up to date advice can be provided widely in the city.	Although not specifically advice related the council is also investing to directly work with families most significantly affected by welfare reforms to help them mitigate the impact of these changes.
47.	<b>Sarah</b>	In response to this recommendation the council is reviewing the	

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The council should implement the actions set out in the Child Poverty Commissioning Strategy 2012.	<b>Colombo</b> (Families Children and Learning BHCC)	Child Poverty Commissioning Plan 2012-15 in order to update and identify any outstanding actions.	
48. The council and the city’s foodbanks and advice agencies should work closely with Job Centre Plus locally to reduce the numbers of families referred to foodbanks because of a problem with the benefit system, such as delays in processing or a flawed decision sanction a benefit.	<b>Caroline Parker. John Francis</b> (BHCC); <b>Brighton and Hove Food Partnership</b>	<b><u>Welfare and Money advice in foodbanks</u></b> Advice on benefit issues is now available in most foodbanks and where emergency food is provided in the city. This has proved central to ensuring that underlying issues with benefits which may be causing food bank use are addressed and resolved as soon as possible. The Emergency Food Providers Network hosted by Brighton and Hove Food Partnership is key to this and maintaining the relationship between emergency food providers, the advice sector and the council. The July 2016 survey of food banks indicated strong support for this network and the Food Partnership is seeking funds to continue its work (current funding from Esmee Fairbairn Foundation ended in August 2016). Cost to run per year £3500. It is important to emphasise that advice is provided as far as resources allow. Although every effort is made to provide a broad coverage of advice provision, it is not possible for Moneyworks to cover regular desks at all 15 foodbanks in the city. Some other funding streams, for example Big Lottery funding made to Money Advice Plus which has been used to fund	

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<p>593</p>		<p>some of the advice in these circumstances, are agreed for a finite period and future provision will depend on achieving extensions or alternatives to these funding streams.</p> <p><b><u>Liaison with Job Centre Plus</u></b>                      Local advice providers, the council’s welfare rights team and Housing maintain relationships with the local Job Centre Plus managers and the local Job Centre Plus Social Justice Champion so that where possible local benefit processing issues can be strategically addressed in addition to individuals being supported.                      The council’s Housing department has undertaken work with the Job Centre to identify vulnerable tenants to make sure they are marked as such on Job Centre Plus systems. This is so Department for Work and Pensions decision makers can take this information into account when following their processes.</p> <p><b><u>Job Centre Plus hardship provision</u></b>                      The Job Centre has processes for identifying hardship and there are provisions in place - hardship payments, advanced payments etc - to assist people in these positions. JCP have arranged sessions with food banks to provide an overview of these measures so foodbanks can refer people to them where appropriate.</p>	

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		<p>The Welfare Rights team train community and voluntary sector organisations in a range of benefit related issues including hardship issues and benefit sanctions. The team and JCP will explore the possibility of providing joint training on these issues.</p> <p><b><u>Council provision and support</u></b></p> <p>Families are referred to the food banks in children’s centres from health visitors and are offered up to 6 visits for each referral. Families are encouraged to contact the Family Information Service. In Whitehawk the Children’s Centres is also able to refer clients for a one off visit to St Cuthmans foodbank which is available to Whitehawk residents. They have a money advice service at the church when the foodbank is.</p> <p>Family Information Service offers telephone and face to face advice to families facing financial hardship and immediate crisis. Services include referring to food banks, applying for Local Discretionary Fund and charitable grants, working out budget plans and referring for more specialist advice. Two DWP Advisers who are part of the Stronger Families programme are now managed by the FIS managers offering a joined up programme of back to work support.</p>	
<p>49. The council, working with city schools, should bring to</p>	<p><b>Hilary Ferries,</b> (FCL BHCC)</p>	<p>In response to this recommendation the council will: 1. Make contact with Poverty Proofing the School Day’ (HF August 2016)</p>	<p><b>MWG PRIORITY</b></p> <p><a href="http://www.povertyproofing.co.uk">www.povertyproofing.co.uk</a> / <a href="http://www.children-">www.children-</a></p>



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<p>Brighton &amp; Hove the ‘Poverty-proofing the School Day’ initiative to ensure no child misses out on the opportunities and experiences at school because of low family income. This would also help to close the gap between the attainment results of children eligible for free school meals and others.</p>		<p>2. Discuss with school leaders and FCL colleagues to assess level of interest (<b>Ellen Mulvihill</b>) (September / October 2016)                      3. Agree way forward with the scheme (SLT – November 2016)                      4. Review progress / elements (<b>Ellen Mulvihill</b> Summer term 2017)                      5. Closing the Gap Strategy will be reviewed (Jo Lyon’s SLT Autumn 2016)</p>	<p><a href="http://ne.org.uk">ne.org.uk</a>                      Initial contact with ‘Poverty-proofing the School Day’ has shown that the cost to implement the self-evaluation review scheme is £10,000 to train a group of reviewers and then have a license to review 5 schools. There would be negotiation around costs for further licenses.</p> <p><b><i>4 cost options have been identified for this work with priority being given to the North East model covering all schools in the city with a one off cost of £150k and a 2 year programme of work.</i></b></p>
<p>50.                      The council should seek support from partners to offer free school meals in school holidays, focusing on the most deprived communities first, to make sure that no child goes without at least one proper and healthy meal a day.</p>	<p><b>Susie Haworth,</b> (FCL BHCC);  <b>The Food Partnership</b></p>	<p>Discussions with BHFP and Chomp identified a gap in provision in the west of the city. The school meals team facilitated a meeting with West Blatchington Primary to discuss and assess if the Chomp model could be adapted and used in a school environment (all other locations are churches/church halls). Funding is required to meet some costs (school site manager/room hire, provision of food &amp; labour to produce meals) this is currently being met from the overall school meals budget.                      After the summer break Susie Haworth will review the pilot offer with Amy Goodwin from Chomp and possibly BHFP.</p>	<p><b>MWG PRIORITY</b></p> <p><b><i>The cost to roll out the scheme further is unknown and would wholly depend on the number of sites across the city. The pilot at West Blatchington averaged a cost of £2.13 per meal mainly due to the high cost of labour to the number of meals being produced as the numbers able to attend each club is limited. Pupil premium would not be a source of funding for this scheme, decisions as to how it is spent is a governing body decision and its</i></b></p>

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596		BHCC to explore if grant funding would be available to support the clubs and as part of the review discuss other delivery models.	<p><b><i>expenditure directly linked to support the progress of pupils who qualify. There should be an awareness of budget pressures being faced by schools.</i></b></p> <p><b><i>The school meals budget will continue to support Chomp for the financial year 16/17 and hopefully through to the summer break of 2017, however, as there is a possibility of the mobilisation and demobilisation of the current school meals contract this would need to be discussed further. Other sources of funding maybe from grant sources, however, these may be more challenging to access as Eden (Interserve) are a private company. I am not aware what other budgets could be used other than through external support such as grants and gifts which may be small and not guaranteed. As part of the tender we will be considering support of such a scheme under social value criteria.</i></b></p> <p><b><i>It is important to highlight the challenges we may face just using the school meals/school infrastructure to deliver free meals during holiday periods. I believe that the service has a part to play in helping to reduce food poverty across the city, however, the</i></b></p>

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			<i>financial responsibility for such a programme should not sit with schools/school meals service. Alternative delivery models to that employed at West Blatchington must be considered.</i>
51. The council should inform parents about the new right to request wraparound or holiday childcare and work within them to establish appropriate provision.	<b>Caroline Parker, Julia Daborn. Fiona Ricci,</b> (FCL BHCC)	This recommendation fits with the Government guidance for maintained schools and academies. The guidance states that schools should inform parents of their ‘right to request’ wraparound and holiday childcare. A copy of the guidance can be found <a href="#">Here</a> . In response to this recommendation and the Government guidance the council <b>has informed</b> schools about the guidance at the start of the autumn term and encourage schools to inform their parents about the right. The Family Information Service will promote parents’ right to request that their child’s school offers childcare outside of school hours on their Family Services Directory and Twitter account. They will signpost parents to information on Gov.uk once it becomes available. The council will work with schools to help with establish appropriate provision.	The Childcare Act 2006 places a duty on local authorities to secure sufficient childcare, so far as is reasonably practicable, for working parents. The Childcare Sufficiency Assessment, which will include out of school childcare, is being updated and will be reported to the November Children, Young People and Skills Committee in November.  <i><b>Note: there is limited staff capacity (part of a 0.6 post) and no funding to support schools.</b></i>
52. Brighton & Hove schools should work with children and young	<b>Hilary Ferries</b> (FCL BHCC)	Support for the planning and development of a ‘curriculum for life’ (PSHE education) is strong, but practice is variable across schools.	Guidance and resources available and promoted to schools via <a href="http://www.pier2peer.org.uk">www.pier2peer.org.uk</a> Schools are responsible for their own curriculum and

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people to incorporate a ‘curriculum for life’ to equip school-leavers with valuable life skills, including, for example, personal finance skills and relationship education.		Actions: Partnership Adviser: Health and Wellbeing, Teaching and Learning consultants and post 16 team to continue to provide support and challenge to schools to improve PSHE education provision.	so we can support, challenge and signpost to resources, but schools decide on curriculum time and content.
53. The council should prioritise support for children’s centres and remove barriers to communities using them outside of core hours so they can be used as community hubs.	<b>Caroline Parker</b> (FCL BHCC)	The Council’s four year budget plan agreed in February 2016 did not propose any further funding reductions for Children’s Centres. However the Council is facing a significant reduction in funding over the coming years so future funding will need to be kept under review. Work we are developing in line with this recommendation: There is a license in place allowing a community organisation to use Hollingdean CC at weekends to allow park users and the local community to use children’s centre space including toilets and run a pop up café. The Tarner Children’s Centre is used by a community organisation on alternate Saturdays and during the evening. Plans are being developed around greater use of the facilities available at South Portslade Children’s Centre (located with Portslade Library) which could be accessed by groups of parents and community groups during evenings and weekends when access and support to the library building is available through the Libraries extra initiative.	We are expecting new Government guidance and a revised Ofsted inspection framework for children’s centres and will need to take account of these changes in the future.  There are seven designated children’s centres. One is based in a building owned by Sussex Community Foundation NHS Trust. The Council buildings are: Tarner, Roundabout, Moulscomb, Hangleton, Hollingdean, Portsalde.  Children’s Centres do not have caretakers and staff are not employed outside core hours.  Smaller CCs are based in schools and are subject to the school’s policy on the use of buildings outside hours.

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		<p>Hangleton Park CC works closely with the Hangleton Community Centre based in the same building. Hangleton Community Centre is open evenings and weekends hires out rooms at low cost for community use.</p> <p>The Council will also develop a policy to allow a recognised organisation with a responsible person to access the public areas of stand-alone council buildings during evenings or weekends by January 2017.</p>	
<p>54. The council’s city wide Corporate Parenting Board should find new ways to genuinely include children and young people; especially those in or recently leaving care.</p>	<p><b>Gerry Brandon</b> (FCL BHCC)</p>	<p>In response to this recommendation work is underway to write a new Corporate Parenting strategy with engagement activities with children &amp; young people as part of this process including a 3 day activity programme with young people’s views and input being actively sought throughout.</p> <p>The website is in the final stages of implementation</p> <p>The Children in Care Council is being re-launched with a specialist worker to ensure it meets regularly and informs children &amp; young people and offers engagement activities. The older sub-group of the Council, the Young People’s Panel is also being re-vitalised. Care leavers attend the Corporate Parenting Board, they are involved in member training and arrangements are being developed for members to visit care leavers at their Young People’s Panel meetings.</p>	<p><b>MWG PRIORITY</b></p>

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		<p>All care leavers between 18-21 years are offered the opportunity of a ‘Moving on from Care’ interview to reflect upon their care experience and a range of surveys and questionnaires on specific areas of service delivery are used to gain as many views as possible.</p>	
<p>55. All schools should be required to engage with the national Young Carers in School Programme to enable them to identify and better support young carers and to report on actions taken to address young carer needs.</p>	<p><b>Mat Thomas,</b> (Carers Centre)</p>	<p>In response to this recommendation: Young Carers Section added to Safeguarding Schools audit (Apr 2016). Young Carers Project has Young Carers Schools Lead commissioned by Children’s Services supporting schools. Young Carers in Schools Programme is an active component of the 16-17 Young Carers action Plan.</p>	
<p>56. The council should continue to work with local support projects to ensure policies are inclusive and that all children receive the support they need. (ensuring diversity of CYP voices /participation)</p>	<p><b>Chris Parfitt</b> (FCL BHCC)</p>	<p>Youth organisations that have contracts with BHCC have built into them monitoring and performance indicators which outline the expectations on inclusion and participation. In the current year more money has been set aside directly for the work with BME, LGBT and young people with disabilities. A quality assurance system for youth work is currently in place but needs revision along with the curriculum frame work. In response to this recommendation work is currently underway to extend and improve the links with and between communities to increase young people’s voice and participation.</p>	<p>The development of the Youth and Employability Trust which will lead for the LA the Positive for Youth, Youth Offer will be investigating how well youth organisations are reaching underrepresented groups of young people.</p>

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57. Council & partners should recognise and support the effective work being done by the community and voluntary sector to address social isolation.	<b>Annie Alexander</b> (Public Health BHCC); <b>Brighton &amp; Hove Connected</b>	This is a welcome recommendation and fits with work the council and the CCG have funded in the creation of <b>the Locality Hub and City Wide Connect programme</b> , to address social isolation by offering a mix of services that include community based interest and activity groups, befriending and building based day services, delivered by partnerships of voluntary sector organisations working across the 3 locality hubs – east, west, central. The City Wide Connect programme is funded to support and develop the hubs.	<i><b>There are contracts with a range of providers to deliver these programmes. They have just been extended for one more year – ie till end March 2018. Reprocurement will take place during 17/18 following consultation with providers and the public, with new contracts in place for 1st April 2018.</b></i>
58. Council & partners should work to together to implement all the recommendations set out in the city’s Food Poverty Action Plan 2015 - 2020.	<b>Becky Woodiwiss</b> (Public Health BHCC); <b>The Food Partnership,</b>	The Food Poverty Action Plan was accepted by the NCE committee in Nov 2015; an update went to the Health and Wellbeing Board in September 2016. In response to this recommendation a review of progress is underway for consideration by lead officers in late 2016.	<i><b>This is a joint plan with a range of organisations. The council’s elements are funded as things stand. Any additional budget cuts might impact on the overall programme.</b></i>
59. All partners should consider the gaps identified by residents in relation to the World Health Organisation’s criteria for an Age Friendly City and develop a revised action plan by April 2017. As part of a broader aim,	<b>Annie Alexander</b> (Public Health BHCC); <b>Brighton and Hove Connected</b>	The Age Friendly City Steering Group, which includes representatives from the public, voluntary and community sectors and older people (includes 2 members of the OPC), has worked through 7 of the 8 domains of the WHO Age Friendly City framework, and has identified assets, gaps and recommendations / actions for these. The remaining domain (employment and civic participation) is being discussed in September 2016.	<i><b>Work is currently done in collaboration and within existing resources.</b></i>

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Brighton & Hove should aim to become a fully accessible city by 2020.			
60. All partners should work together to ensure greater enforcement of restrictions on street clutter such as A-board advertising, tables and chairs outside, as well as the council’s own communal bins when positioned on the pavement, and the council should work with local businesses and other partners to ensure meaningful enforcement of restrictions on street clutter.	<b>Mark Prior</b> (Transport BHCC); <b>Brighton and Hove Connected</b>	The Highway Enforcement team licence and enforce regulations on A-boards, tables & chairs, skips, scaffolds, builders’ materials, overgrown hedges and hoardings. The policy for such placements was reviewed by Members in 2016, and was originally informed by the Street Access Scrutiny of 2010. A new IT system is being commissioned which will enable more efficient licensing and enforcement of skips, scaffolds and builders’ materials in line with the drive of this recommendation.	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.
61. The council and its partners should adopt the Crawley model. A Town Access Group to take action on accessibility issues out and about in the city, including checking planning	<b>Brighton &amp; Hove Connected</b>		<b>MWG PRIORITY (Linked to Rec 15)</b>  Planning would need to consult a Town Access Group on all relevant public realm planning applications. – Liz Hobden <b>(BHCC Planning)</b>  Discussed response & implementation at Brighton &

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applications and commenting on access issues.			Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.
62. The council’s ‘Use our Loo’ scheme has had little impact and our evidence suggests little is known about it. The council should lead by example by displaying the ‘Use our Loo’ sign on public buildings, promote the scheme more widely and do more to influence businesses to join up to the scheme.	<b>Richard Bradley</b> (CityClean BHCC)	This was subject to a Scrutiny review in 2013 and a small number of businesses signed up to the scheme, though a significant majority were not willing to do so and there is little evidence to suggest this view has changed. Not all public buildings have toilets that are provided as public conveniences, though this will be explored further with colleagues from Property Services to determine what may be possible in line with this recommendation.	<a href="#">Scrutiny Review Monitoring Report Jan 2016</a>
63. That the CCG and partners commit to developing a plan to implement place-based health commissioning based on the following five enablers set out in the Place-Based Health Commission’s report: a) Embed long-term planning – develop a	<b>John Child</b> (CCG); <b>Health &amp; Wellbeing Board</b>	The CCG and partners have developed a long term place based plan which describes integration of provision and commissioning of health and care services in Brighton and Hove that fits with this recommendation. The vision is illustrated in a diagram that is being referred to locally as ‘The Brighton Rock’ The key features are as follows: <b>Empowered citizens</b> and <b>resilient communities</b> are at its heart, supported by <b>Cluster Care Teams</b> – clusters of GP practices working with social care, community nurses, therapist, mental health specialists and the voluntary sector, with each cluster	

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<p>fifteen year forward view for place-based health which would be designed to overcome the short term operational and political pressures that prevent a focus on transformation</p> <p>b) An explicit focus on breaking through the evidence paradox – building credibility in the investment case for prevention</p> <p>c) A renewed push towards integrated local commissioning</p> <p>d) A route map towards place-based health – working towards 2030, informed by the outline a route map set out in the get well soon report to achieve population-</p>		<p>servicing a population of around 30,000-50,000 local citizens – and <b>responsive community services</b></p> <p><b>The successful delivery of the vision is built on achieving the shift from a reactive to preventative approach.</b></p> <p>Over the coming months we will be working together to articulate the roadmap for delivery of the vision including a systematic approach to readiness for change.</p>	

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level planning and commissioning e) A systematic approach to building readiness for change - invest in a transformation process that will take partners to joint workforce planning, place-based outcome agreements and collaborative accountability frameworks and hold the key partners to account for outcomes in a place.			
64. That the CCG and partners expand the Health Champions networks, particularly in those neighbourhoods where the need is greatest but the take up of services is generally	<b>Jane Lodge (CCG)</b>	In response to this recommendation work will be carried out this Autumn (2016) to develop the Health Champions work further. This will include targeting specific neighbourhoods and communities of interest.	

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lowest, including for mental health services.			
65. That the CCG and partners make the best use of estates of all partners to provide health services in neighbourhood hubs.	<b>Jane Lodge</b> , (CCG); <b>Emma McDermott</b> (CETS BHCC); <b>Angela Dymott</b> (BHCC)	This recommendation is being used to inform the development of neighbourhood hubs in which all public sector property is being considered, including looking at options for healthcare outreach. All partners are represented on the working groups for each hub. <b>Ben Miles</b> .	
66. GPs should be informed if their patients are receiving services from the Troubled Families Programme so that work is better joined up.	<b>Mat Thomas</b> (BHCC); <b>Carol King</b> (CCG)	This recommendation will be taken forward as part of a GP pilot for the Early Help Hub. Working to improve GP/Early help Hub information sharing.	
67. Health services should work with Age UK and other third sector groups to provide dementia friendly services across the city.	<b>Gemma Dawson</b> (CCG); <b>Health and Wellbeing Board</b>	The Dementia Action Alliance has been commissioned in the city which seeks to raise awareness of dementia with the wider public and businesses in the city. In response to this recommendation a key element will be promotion of dementia friends schemes and support for organisations to enrol. The Board undertook dementia friend training in 2014	
68. That the Health & Wellbeing Board review	<b>Health and Wellbeing</b>	The HWB currently has 5 voting members from the CCG and also 5 voting members from the Council (all councillors). Other non	

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and strengthen its membership.	<b>Board</b>	voting participants have to be part of the Board as laid down in legislation.  The HWB is part of a potential changing governance structure with the addition of Sustainability and Transformation Plans etc. The Board will be reviewed in the light of these changes and informed by this recommendation as the governance structures which impact on the Board become clear. The council is currently working with the LGA on what these changes may mean for not only our Board but others nationally.	
69. The council should establish a joint protocol between Adult Services and Children’s Services for referrals, assessment and support for parents with learning disabilities (as set out in DH Good Practice Guidance on working with parents with a learning disability, 2007).	<b>Emma Cockerell, Anna Bacchoo, Julie Dreher</b> (FCL BHCC)	Brighton and Hove Children’s Social Care have nominated representatives who have begun to review joint working processes between adults and children’s social care in response to this recommendation. A workshop will take place on 10 <sup>th</sup> November to review current practice and protocol, in line with our statutory duties to devise a joint assessment and care pathway. (Lead officer <b>Emma Cockerell</b> – October 2016) -Practice guidance regarding the use of early pre-birth assessment has been in place since June 2015 and PAMS `guidance has recently been revised to restate the importance of a focus upon strengths and the creation of a plan to address deficiencies. (Lead Officer <b>Anna Bacchoo</b> ). -Guidance has been produced upon the use of parent and baby placements and further training is planned for foster carers to	

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<p>809</p>		<p>support them in supporting the needs of parents who have a learning disability. (Lead officer <b>Anna Bacchoo</b> – Timescale- December 2016)</p> <p>-The Early Parenting and Assessment Programme to trial complementing PAMS assessments alongside those designed to assess parents capacity to change over time in order to better predict support needs over time. (Lead Officer <b>Julie Dreher</b> – timescale October 2016)</p> <p>-Looking Forward to engage with voluntary partners to ensure knowledge of the service is more widely understood and meets the needs of parents who have children permanently placed outside of their care. (Lead Officer <b>Julie Dreher</b> – October 2016)</p> <p>-Services to support access to independent advocacy for parents with a learning disability, who are open for a social care assessment in respect of their children. (Lead officer <b>Emma Cockerell</b> – timescale - October 2016)</p> <p>-Review the use of the Early Help pathway in relation to parents with a learning disability to ascertain the extent to which prevention is in progress. (Lead Officer <b>Emma Cockerell</b> – Timescale December 2016)</p>	
<p>70. The council should work with experts from the University of Bristol Norah Fry Centre for</p>	<p><b>Emma Cockerell</b> (BHCC)</p>	<p>The provision of an independent evaluation relies on funding to be made available. In response to this recommendation Brighton &amp; Hove will make enquiries to the University of Bristol and the costs will be presented to DMT/ELT for approval. (Lead officer</p>	

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Disability Studies to conduct an independent evaluation of current practice in supporting parents with learning disabilities in Brighton & Hove, and to develop specialist support for parents with learning disabilities.		<b>Emma Cockerell</b> – Timescale- November 2016) -Review available evidence and research as to what works as set against current provision of services to consider the need for what reasonable adjustments can be made to existing services. (Lead Officer <b>Tom Stibbs</b> – Timescale spring 2017) -As an interim measure it is suggested that the cases reported within the Impetus report, be made subject to joint children and adults multi-agency audit, alongside a randomised control group to ascertain what could have been done differently to achieve the best outcome for the children concerned. (Lead Officer <b>Deb Austin</b> – Timescale Feb 2017).	
71. The council should provide parents with learning disabilities with a choice of how they wish to live and be supported. This could involve extending Shared Lives, to parents with learning disabilities (currently available in Brighton & Hove to adults with learning disabilities), as well as	<b>Emma Cockerell</b> (BHCC)	See response to 68 above. -Brighton and Hove to consider the types of support to parents as part of the joint referral and assessment strategy in accordance with researching the longer term outcomes for children within Shared Lives type accommodation. (Lead Officer <b>Helen Gulvin</b> – Timescale Spring 2017) -The suggested audit (see b) could contribute to the review of what works and reviewing gaps in needs to inform commissioning arrangements in relation to service provision. (Lead Officer <b>Tom Stibbs</b> – Timescale - Spring 2017)	

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specialist support as outlined above.			
72. The council should ensure all staff are fully aware of how the Care Act 2014 applies to parents with learning disabilities, at all relevant stages.	<b>Brian Doughty</b> (BHCC)	The council has a programme of mandatory training for staff around the Care Act; In response to this recommendation this will be reviewed to ensure that staff understand how this applies to parents with learning disabilities and additional training can be arranged if necessary.	
73. To improve access and rights for Deaf people who use British Sign Language, the council should sign up to the British Deaf Association’s Charter for British Sign Language and implement the five pledges set out within it.  a)Ensure access for Deaf people to information and services and for health care services this	<b>Emma McDermott</b> (CETS BHCC)	Assessment of current activity against the five pledges of the charter will be carried out in response to this recommendation. Followed by an action plan to improve activity as required and appropriate within available resources. <b>Sarah Tighe Ford.</b> To start early 2017 following completion of EFLG assessment and equality and inclusion policy refresh with report scheduled for NCE committee April 2017.	<b>MWG PRIORITY</b>



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should follow the principles of the Accessible Information Standard b) Promote learning and high quality teaching of British Sign Language c) Support Deaf children and families d) Ensure staff working with Deaf people can communicate effectively in British Sign Language e) Consult with our local Deaf community on a regular basis.			
74. The council and partners should develop the new city-wide Autism Strategy, with the full involvement of people with Autistic Spectrum Conditions (or their families/carers)	<b>Anne Hagan, Ali Mayhew; Brighton and Hove Connected</b>	a) Following a recommendation from the Scrutiny Committee in January 2016 and in line with this recommendation, Children’s and Adult services are developing a Joint Children’s and Adults Autism Work Plan.  This work plan will focus on the key shared priorities between both services:	Recommendation being progressed through Continued joint work with Adult Social Care, Children’s services and the CCG.  <b><i>No budget implications.</i></b>

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<p>and ensure suitable resources are allocated for full implementation, recognising that funding for early intervention can prevent greater spend later on.</p>		<ul style="list-style-type: none"> <li>• Transitions</li> <li>• Pathways: Accessing services</li> <li>• Training and Awareness raising</li> <li>• Information, advice and signposting</li> <li>• Support to families / carers</li> </ul> <p>To support the development of this work a joint Children’s and Adults Stakeholders Group has been established. This group has representation from a range of stakeholders including adults with autistic spectrum conditions and parent carers of children with autistic spectrum conditions. Other stakeholders include council and CCG commissioners, education staff and clinical staff.</p> <p>An update on the development of this plan will be taken back to the Scrutiny Committee in February 2017.</p> <p>b) Training for health and social care professionals in Autistic Spectrum Conditions, including the range of reasonable adjustments that should be offered.</p> <p>A range of training is available across children’s and adults services including:</p> <ul style="list-style-type: none"> <li>• Autism Champions</li> <li>• Basic Awareness</li> </ul>	

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		<ul style="list-style-type: none"> <li>• Autism and Social Interaction</li> <li>• Autism, the environment and sensory issues</li> </ul> Lead Officers: <b>Natalya Garzon</b> Adult Social Care) <b>Ali Mayhew</b> (Families, Children & Learning)	
75. Health and social care professionals in the council should receive training in Asperger’s and Autism Spectrum Conditions, including in ensuring the range of reasonable adjustments available is properly understood by staff and that those with a condition are asked if any adjustments would be helpful.	<b>Glenn Jones</b> (BHCC)	We have been providing the training to social care staff, mapped to National Occupational Standards and agreed through the strategy steering group. We have also put together an autism champion’s scheme (primarily focused on staff in BHCC & partner organisations working with adults). This has associated training.  In response to this recommendation there has been a coming together of strategy across the adults and children’s areas, part of this calls for us to look at training provision and champion initiatives across the two areas. – This work is scheduled to start this in the autumn when schools return.	
76. The Council’s Housing Options service should be reviewed with the full participation of the LGB and Trans	<b>James Crane;</b> <b>Sylvia Peckham</b> (Housing Options BHCC)	Overview and Scrutiny on trans community and the council 2013, made recommendations for Housing Options and temporary accommodation which have been incorporated into the Homelessness strategy. Point 4 in our strategic Objectives on p31 is to “tackle homelessness amongst our communities of interest.	Housing Options and homelessness , the overall aim of the strategy is to plan and provide accessible, welcoming and safe housing and support services that are responsive to the needs of LGBT people and promote their health and well-being. There are a set

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community. As part of this the council should action its commitment to produce suitable guidance for Trans people seeking housing and related support services in the city.		“ One of our priority groups in the strategy is the LGBT community and they were consulted in the development of the strategy.  Housing Options staff are trained on issues for the trans community and all our communities of interest.  In response to this recommendation Housing consulted further with the Trans Needs group at the one year update and has obtained further feedback for the trans specific guidance which will be completed after the new Housing Allocation policy has been agreed by Committee later this year (2016).	of actions which encompass ensuring staff are trained on issues that affect the trans and LBGT community - and also there is guidance for support providers and private sector landlords.
77. The council and all partners should provide timely feedback on all engagement or consultation work that has taken place and explain what actions are being taken to address concerns raised by BME communities.	<b>Emma McDermott</b> (CETS BHCC); <b>Brighton and Hove Connected</b>	In response to this recommendation through the council’s corporate equality steering group and directorate equality groups council services will be reminded and supported to adhere to the engagement standards as agreed in the city’s Community Engagement Framework including a discussion on feeding back to BME communities. <b>Sarah Tighe-Ford</b> at ESG and DEG as scheduled.	
78. The council and its partners should ensure	<b>Emma McDermott</b>	Publicity on new Communities Fund to take account of this recommendation Spring 2017 <b>Jonathan Best</b>	

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that information on grants to BME Groups is accessible and readily available and people should be signposted to it.	(CETS BHCC), <b>Brighton and Hove Connected</b>		
79. The council and its partners should ensure that the City Employment & Skills Plan contains specific actions to address the issue of insufficient and unsuitable apprenticeships and support services so that BME people can secure employment.	<b>Rachel Carter;</b> <b>Brighton &amp; Hove Connected</b>	The <b>CESP Services Action Group</b> , Chaired by Simon Newell (Brighton & Hove Connected), will take forward this recommendation. The first meeting of the newly forward group is September 2016 and will initially report to the Learning, Skills & Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.	
80. The council and its partners should build on all the evidence submitted to the Fairness Commission and, working with all	<b>Emma McDermott</b> (CETS BHCC); <b>Brighton and Hove Connected</b>	Working under the Equality and Inclusion Partnership and through the BME needs assessment group a development process for the action plan will be designed and implemented ensuring BME communities are integral to the development of the plan. Emma McDermott.	<i><b>Due to lack of capacity in the CETS team this action will start in spring 2017.</b></i>

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<p>the Minority Ethnic groups, develop and implement a clear plan that will address the issues they have raised.</p>			
<p>81. To improve the lives of our Traveller residents who have nowhere to live in the city, reduce inequalities and save money, the council should develop a strategy of negotiated stopping places for Gypsies and Travellers.</p>	<p><b>Tracy John;</b> <b>Rachel Chasseaud</b> (Housing BHCC)</p>	<p>It is acknowledged that there is a lack of permanent and transit provision for Travellers nationally.</p> <p>The council is opening a permanent site and reopening the transit site in July 2016:</p> <ul style="list-style-type: none"> <li>• Permanent site of 12 pitches</li> <li>• Transit site of 21 pitches</li> </ul> <p>The council’s designated stopping place is Horsdean. The Gypsy and Traveller Accommodation Assessment 2014 did not find a need for additional transit provision to 2030.</p> <p>The GTAA did find a need for 32 additional permanent pitches in Brighton &amp; Hove by 2030. 19 of these are in the city’s urban boundary and 13 in the city’s National Park area. A site search is currently in progress.</p> <p>In exceptional circumstances and dependent on the location, a toleration protocol can be used for a maximum of 28 days.</p>	<p>Current GTAA need for transit provision has been met. Any Provision of negotiated stopping places would be subject to Planning and financial considerations.</p>

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<p>82. The council and its partners should review funding for VAWG &amp; SV specialist services, so that provision is protected and, where appropriate, increased to ensure help and support are in place to meet rising demand in terms of immediate safety and wellbeing, as well as longer term recovery</p>	<p><b>James Rowlands</b> (VAWG BHCC); <b>Brighton and Hove Connected</b></p>	<p>A new specialist domestic and sexual abuse service (‘The Portal’) was procured in 2015. The service is provided by RISE with sub-contractors CGL and Survivors’ Network. In developing the original specification for the specialist service there was a requirement for the provision of prevention and recovery interventions, working with victim/survivors and their children.</p> <p>Since this time, there has been a significant and sustained increase in demand for specialist domestic and sexual abuse services which is impacting on the delivery of ‘The Portal’ have been have been tabled at the Safe in the City Partnership Board setting out the increase in reporting, the impact on specialist services and the risks that this poses.</p> <p>The Strategic Commissioner is working with the provider(s) to manage this and a demand management plan has been put in place.</p> <p>To date the issue of demand has been raised at the Safe in the City Partnership Board in December 2015, April and June 2016 with reports describing this increase, the impact on the specialist service and the potential risks to service provision (both in terms of immediate safety and wellbeing, as well as longer term recovery).</p>	<p>The Strategic Commissioner has reached agreement with the provider to re-allocate funding from prevention and recovery services to front line community based services to ensure those most at risk are able to access help and support. This reduces the budget for prevention and recovery services from £169,706 to £95,400 and means therapeutic group interventions will cease, leaving 1 targeted programme and a small number of rolling or open access group work support sessions. There is a high likelihood of further reductions to the remaining prevention and recovery budget in 2017/18 in order to achieve savings and manage increasing demand.</p> <p>In addition to the demand management plan that the providers have in place, the Partnership Community Safety Team is offering support to the providers to develop a number of other mitigations, including additional ‘safety netting’ support and tools for professionals where victim/survivors are stepped down from specialist services.</p> <p>A Stakeholder Event was held with internal council stakeholders on the 7th November 2016 to the</p>

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			pressures on the specialist service, the mitigations in place and the risks across the council if preventative education is reduced. A further report will be taken to the in the City Partnership Board on the 13 <sup>th</sup> December 2016.
83. The council and its partners should refresh the commitment of the city’s leaders to a strategic response to DVA, RSVA and VAWG and ensure that it is core business for the city.	<b>James Rowlands</b> (VAWG BHCC); <b>Brighton and Hove Connected</b>	The city re-achieved White Ribbon Accreditation in 2015.  Domestic Violence and Abuse, Sexual Violence and Violence against Women and Girls are included as priorities within the Community Safety and Crime Reduction Strategy 2014-2017. There is an extensive work programme in place. Areas of work include increased training and awareness, sustaining the coordinated community response locally and integrating a response to these forms of violence and abuse into procurement. <i>(Lead Officer: Strategic Commissioner, Ongoing)</i>  The city’s Violence against Women and Girls Strategy comes to an end in 2016-2017. This will need to be refreshed. <i>(Lead Officer: Strategic Commissioner, March 2017)</i>	
84. The council and its partners should provide a specialist advocacy position for survivors to support recovery past	<b>James Rowlands</b> (VAWG BHCC); <b>Brighton and Hove</b>		<b><i>See recommendation 82. It is not possible to progress this recommendation in light of current demand and the financial envelope available.</i></b>



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the crisis stage and highlight any ongoing issues (A similar role to the Mind/Mindout advocacy service but specialised in domestic abuse).	<b>Connected</b>		
85. In response to the significant volume of calls for better understanding and awareness across all equality groups, there should be a city wide, cross sector training offer that is designed to meet the needs of all groups reflecting the fact that people often identify with more than one community.	<b>Glenn Jones (BHCC); Brighton &amp; Hove Connected</b>	The council, like many of the large organisations across the city has single agency training in place. This is likely to be a combination of face to face training and elearning.  For the social care workforce the council provides equalities training as part of the Care Certificate induction programme.  In response to this recommendation there will be a refresh of the council’s elearning to be more specific to individual protected/unprotected characteristics.	
86. To be included in the new CESP action plan: All employers should	<b>Rachel Carter; Brighton &amp; Hove</b>	The <b>CESP Services Action Group</b> , Chaired by Simon Newell (Brighton & Hove Connected), will take forward this recommendation. The first meeting of the newly forward group	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.

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<p>recognise and utilise the experience that older workers and disabled people can bring to workplaces and they should adopt recruitment and training offers in a way to upskill and side skill existing or new older and disabled staff and utilise their skills to train others.</p>	<p><b>Connected</b></p>	<p>is September 2016 and will initially report to the Learning, Skills &amp; Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.</p>	<p>Notes to be tabled at NCE Committee.</p>
<p>87. To be included in the new CESP action plan: City employers should recognise the potential inequality and impact on young people receiving a lower rate of pay from the National Living Wage (NLW) and should seek to pay all staff, regardless of their age, the NLW of £7.20</p>	<p><b>Cheryl Finella</b> (BHCC); <b>Brighton &amp; Hove Connected</b></p>	<p>The <b>CESP Business Support Action Group</b>, Chaired by Sarah Springford (Brighton &amp; Hove Chamber of Commerce), will take forward this recommendation. The first meeting of the newly forward group is September 2016 and will initially report to the Learning, Skills &amp; Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.</p>	<p>Discussed response &amp; implementation at Brighton &amp; Hove Connected Workshop 14 November 2016.</p> <p>Notes to be tabled at NCE Committee.</p>

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per hour as a minimum.			
88. To be included in the new CESP action plan: The council should continue to support the Chamber of Commerce’s Brighton & Hove Living Wage Campaign and Public sector providers should only contract with organisations that pay the Brighton & Hove Living Wage.	<b>Cheryl Finella (BHCC); Brighton &amp; Hove Connected</b>	The <b>CESP Business Support Action Group</b> , Chaired by Sarah Springford (Brighton & Hove Chamber or Commerce), will take forward this recommendation. The first meeting of the newly forward group is September 2016 and will report to the Learning, Skills & Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.
89. To be included in the new CESP action plan: Commissioning strategies for adult social care should ensure the price paid for care packages will fully allow local providers to meet the living wage obligations when	<b>Rachel Carter; Brighton &amp; Hove Connected</b>	The <b>CESP Services Action Group</b> , Chaired by Simon Newell (Brighton & Hove Connected), will take forward this recommendation. The first meeting of the newly forward group is September 2016 and will initially report to the Learning, Skills & Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.	

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<p>delivering state-funded care. These new obligations need to be made explicit in the council’s market position statement, and the council should be encouraging all organisations within the local social care market to become living wage employers.</p>			
<p>90. To be included in the new CESP action plan: With support from the council, the Brighton Chamber of Commerce should spearhead the ‘Happy to Talk Flexible Working’ campaign and the council should become an accredited Timewise Council and lead by example within</p>	<p><b>Cheryl Finella</b> (BHCC); <b>Brighton &amp; Hove Connected</b></p>	<p>The <b>CESP Business Support Action Group</b>, Chaired by Sarah Springford (Brighton &amp; Hove Chamber of Commerce), will take forward this recommendation. The first meeting of the newly forward group is September 2016 and will initially report to the Learning, Skills &amp; Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.</p>	<p>Discussed response &amp; implementation at Brighton &amp; Hove Connected Workshop 14 November 2016.</p> <p>Notes to be tabled at NCE Committee.</p>

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the city.			
91. To be included in the new CESP action plan: Employers in Brighton & Hove should lead the way nationally by publically listing pay ratios through the free public website <a href="http://www.paycompare.org.uk">www.paycompare.org.uk</a> for everyone to see and compare.	<b>Cheryl Finella (BHCC); Brighton &amp; Hove Connected</b>	The <b>CESP Business Support Action Group</b> , Chaired by Sarah Springford (Brighton & Hove Chamber or Commerce), will take forward this recommendation. The first meeting of the newly forward group is September 2016 and will initially report to the Learning, Skills & Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.
92. To be included in the new CESP action plan: The Department for Work and Pensions (Jobcentre Plus) should improve the employment support it gives to disabled people, particularly Deaf people and those with Autistic Spectrum Conditions.	<b>Rachel Carter; Brighton &amp; Hove Connected</b>	The <b>CESP Services Action Group</b> , Chaired by Simon Newell (Brighton & Hove Connected), will take forward this recommendation. The first meeting of the newly forward group is September 2016 and will initially report to the Learning, Skills & Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.

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93. To be included in the new CESP action plan: Support young people with the development of soft skills and mentoring support, via the emerging Enterprise Advisor network, in partnership with the city’s schools, colleges and universities.	<b>Rachel Carter; Brighton &amp; Hove Connected</b>	The <b>CESP Skills Action Group</b> , Chaired by Sarah Williams (Sussex Learning Network), will take forward this recommendation. The first meeting of the newly forward group is September 2016 and will initially report to the Learning, Skills & Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.
94. To be included in the new CESP action plan: Recognise and endorse the work of Our Future City initiative in creating and delivering a long term vision for children and young people’s skills and employment.	<b>Rachel Carter; Brighton &amp; Hove Connected</b>	The <b>CESP Skills Action Group</b> , Chaired by Sarah Williams (Sussex Learning Network), will take forward this recommendation. The first meeting of the newly forward group is September 2016 and will initially report to the Learning, Skills & Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.
95. To be included in the new CESP action plan: The council should support the Brighton	<b>Cheryl Finella/Rachel Carter (BHCC); Brighton &amp;</b>	<b>Recommendations to be taken forward jointly by all the CESP Action Groups (Employers, Skills, Services and Business Support).</b> All groups meeting in September 2016 and will initially reports to the Learning, Skills & Employment Partnership in	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.

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<p>Chamber of Commerce to work with employers to create a Fair Employer Charter that recognises employers that:</p> <ul style="list-style-type: none"> <li>• Pay the Brighton &amp; Hove Living Wage</li> <li>• Publish their pay ratios</li> <li>• Promote flexible working</li> <li>• Offer quality part-time jobs</li> <li>• Use and promote the sharing of parental leave</li> <li>• Offer work trials, work experience or apprenticeships</li> <li>• Support measures to promote employment of those with protected characteristics under</li> </ul>	<p><b>Hove Connected</b></p>	<p>November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.</p>	

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<p>the Equality Act 2010: such as anonymised recruitment practices, making reasonable adjustments, promoting support available through Access to Work grants</p> <ul style="list-style-type: none"> <li>• Support adults with mental health issues to access meaningful work placements and employment in partnership with the new DWP Work and Health programme providers.</li> </ul>			
<p>96. To be included in the new CESP action plan: The Council, partners and the wider business community should actively engage with and achieve the 1000</p>	<p><b>Rachel Carter;</b> <b>Brighton &amp; Hove Connected</b></p>	<p>The <b>CESP Employer Action Group</b>, Chaired by Gavin Stewart (Brighton &amp; Hove Economic Partnership), will take forward this recommendation. The first meeting of the newly forward group is September 2016 and will initially report to the Learning, Skills &amp; Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.</p>	<p>Discussed response &amp; implementation at Brighton &amp; Hove Connected Workshop 14 November 2016.</p> <p>Notes to be tabled at NCE Committee.</p>

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apprenticeships in 1000 days apprenticeship pledge campaign ensuring that the pledges convert into new apprenticeship jobs.			
97. To be included in the new CESP action plan: Employers from the key sectors in the city (financial services and contact centres, creative and digital, tourism, public sector) radically increase the number of apprenticeships that they offer.	<b>Rachel Carter; Brighton &amp; Hove Connected</b>	The <b>CESP Employer Action Group</b> , Chaired by Gavin Stewart (Brighton & Hove Economic Partnership), will take forward this recommendation. The first meeting of the newly forward group is September 2016 and will initially report to the Learning, Skills & Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.
98. To be included in the new CESP action plan: Cultural and creative industries should be recognised as a priority sector as a focus for	<b>Rachel Carter; Brighton &amp; Hove Connected</b>	The <b>CESP Employer Action Group</b> , Chaired by Gavin Stewart (Brighton & Hove Economic Partnership), will take forward this recommendation. The first meeting of the newly forward group is September 2016 and will initially report to the Learning, Skills & Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.

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developing apprenticeships, with a call to the Arts and Creative Industries Commission to sign up to the Greater Brighton Employers' pledge.			
99. To be included in the new CESP action plan: Employers and specialist providers work together to increase the number of paid Supported Internships to aid the transition between education and work for residents with Special Educational Needs or Disabilities (SEND).	<b>Rachel Carter; Brighton &amp; Hove Connected</b>	The <b>CESP Services Action Group</b> , Chaired by Simon Newell (Brighton & Hove Connected), will take forward this recommendation. The first meeting of the newly forward group is September 2016 and will initially report to the Learning, Skills & Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.
100. To be included in the new CESP action plan: Funded Education providers develop and	<b>Rachel Carter; Brighton &amp; Hove Connected</b>	The <b>CESP Skills Action Group</b> , Chaired by Sarah Williams (Sussex Learning Network), will take forward this recommendation. The first meeting of the newly forward group is September 2016 and will initially report to the Learning, Skills & Employment	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.

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deliver more English, Maths and ESOL provision to ensure there is sufficient training available to address these key barriers to employment.		Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.	
101. To be included in the new CESP action plan: The Council, Local Enterprise Partnership (LEP), Schools and Education and Training providers should develop a city specific Brighton Ambition Careers Offer to transform the landscape of careers and employment support for young people.	<b>Rachel Carter; Brighton &amp; Hove Connected</b>	<b>Recommendations to be taken forward jointly by the CESP Action Groups (Employers and Skills).</b> Both groups meeting in September 2016 and will initially reports to the Learning, Skills & Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.
102. To be included in the new CESP action plan: Encourage all	<b>Rachel Carter; Brighton &amp; Hove</b>	The <b>CESP Skills Action Group</b> , Chaired by Sarah Williams (Sussex Learning Network), will take forward this recommendation. The first meeting of the newly forward group is September 2016 and	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.

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funded learning providers to review the provision they offer to specifically address skills shortages in the city, including pre-employment and upskilling training co-developed with local employers and the Local Enterprise Partnership.	<b>Connected</b>	will initially report to the Learning, Skills & Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.	Notes to be tabled at NCE Committee.
103. To be included in the new CESP action plan: Ensure that all funded learning providers increase the availability of computer classes, paid and volunteer trainers and support staff to enable people to access computers in communities to tackle digital exclusion.	<b>Rachel Carter; Brighton &amp; Hove Connected</b>	<b>Recommendations to be taken forward jointly by the CESP Action Groups (Skills and Services).</b> Both groups meeting in September 2016 and will initially report to the Learning, Skills & Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.

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104. To be included in the new CESP action plan: Learning providers should work more closely together to develop a broader range of accessible accredited, non-accredited and informal learning opportunities that support a wider set of outcomes than just employment, including health and well-being, volunteering and cultural awareness and tolerance.	<b>Rachel Carter; Brighton &amp; Hove Connected</b>	<b>Recommendations to be taken forward jointly by the CESP Action Groups (Skills and Services).</b> Both groups meeting in September 2016 and will initially reports to the Learning, Skills & Employment Partnership in November 2016. Time period for delivery of the objectives in the CESP is 2016-2020.	Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.
105. All public sector agencies should devolve power to communities through a Systems Leadership approach and ensure that all staff are trained and coached	<b>Brighton &amp; Hove Connected</b>		Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.

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<p>so that they understand and commit to a new way of working.</p>			
<p>106. All public sector agencies should remove the barriers and reduce the bureaucracy that prevents residents and communities doing more for themselves.</p>	<p><b>Brighton &amp; Hove Connected</b></p>		<p>Discussed response &amp; implementation at Brighton &amp; Hove Connected Workshop 14 November 2016.</p> <p>Notes to be tabled at NCE Committee.</p>
<p>107. All public sector agencies should recognise the value for money delivered by the Third Sector and sustain the support to it including working collaboratively with the sector.</p>	<p><b>Brighton &amp; Hove Connected</b></p>		<p>Discussed response &amp; implementation at Brighton &amp; Hove Connected Workshop 14 November 2016.</p> <p>Notes to be tabled at NCE Committee.</p>
<p>108. All public sector agencies should be clear about how strategies are to be implemented</p>	<p><b>Brighton &amp; Hove Connected</b></p>		<p>Discussed response &amp; implementation at Brighton &amp; Hove Connected Workshop 14 November 2016.</p> <p>Notes to be tabled at NCE Committee.</p>

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and put in place processes that will demonstrate openly progress against them.			
109. All public sector agencies should invest in early intervention to avoid crisis and prevent costly late interventions.	<b>Brighton &amp; Hove Connected</b>		Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.
110. Fairness Commission to continue to meet and have two formal reviews of progress in 6 and 12 months’ time.	<b>Fairness Commission</b>	1 <sup>st</sup> meeting planned for 24 <sup>th</sup> January 2017 – 4.30-7.30pm, Brighton Town Hall	
111. The Local Strategic Partnership, Brighton & Hove Connected, to take on the role of calling partners to report to them on the progress they are making to	<b>Brighton &amp; Hove Connected</b>		Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.

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implement the recommendations.			
112. Each organisation mentioned in the main report identifies a named, accountable lead person to help drive forward the relevant recommendations.	<b>Brighton &amp; Hove Connected</b>		Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.
113. An ‘open to all network’ is started for anyone interested in helping to implement the recommendations.	<b>Brighton &amp; Hove Connected</b>		Discussed response & implementation at Brighton & Hove Connected Workshop 14 November 2016.  Notes to be tabled at NCE Committee.

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